

# PORTABLE EQUIPMENT LIST

## CAMERAS

- | Qty.  | Item                                      |
|-------|---|
| _____ | Camera Dockable Hi-8                      |
| _____ | Camera Dockable DV                        |
| _____ | Camcorder, Viewcam (Sharp)                |
| _____ | PVOM2 Camera (Canon XL-1):                |
| _____ | Camera, AC Adapter, Power Adapter,        |
| _____ | Shoulder Pad, S-Video & Stereo RCA Cable  |
| _____ | 3/4" Camera Package:                      |
| _____ | Camera, 3-Chip; Portapak Recorder; Camera |
| _____ | Cable                                     |

## POWER (BATTERIES, AC & CHARGERS)

- | Qty.  | Item                             |
|-------|----------------------------------|
| _____ | NP-1x (Dockable Battery) (max 4) |
| _____ | NB-P1 (Monitory Battery)         |
| _____ | Battery Charger (Sony BC-1Wx)    |
| _____ | Viewcam Battery                  |
| _____ | Viewcam Charger                  |
| _____ | Canon XL-1 Battery (BP-927)      |
| _____ | AC Adapter (CMA-8)               |
| _____ | Extension Cord                   |

## AUDIO

- | Qty.  | Item             |
|-------|------------------|
| _____ | Mic, Boundary    |
| _____ | Mic, Cardiod     |
| _____ | Mic, Cordless    |
| _____ | Mic, Lavalier    |
| _____ | Mic, Omni        |
| _____ | Mic, Shotgun     |
| _____ | Mic Stand, Floor |
| _____ | Mic Stand, Table |
| _____ | Mic Boom         |
| _____ | Mic Fishpole     |
| _____ | Mic Flag         |
| _____ | Headphones       |
| _____ | Cable, XLR-XLR   |
| _____ | Cable, XLR-Mini  |
| _____ | Cable, XLR-Phone |
| _____ | Mixer, 3 Input   |
| _____ | Mixer, 4 Input   |

## LIGHTING

- | Qty.  | Item                           |
|-------|--------------------------------|
| _____ | Omni Kit (3 lights)            |
| _____ | Spatial Kit (4 lights)         |
| _____ | Softlight Kit (1 flat light)   |
| _____ | Omni Light, Single w/ AC Cable |
| _____ | Omni Light Stand, Single       |
| _____ | Omni Light Umbrella, Single    |
| _____ | Gel Frames                     |
| _____ | Gels (specify colors under     |
| _____ | additional equipment)          |

## ACCESSORIES

- | Qty.  | Item                           |
|-------|--------------------------------|
| _____ | Tripod, Quickset               |
| _____ | Tripod, Bogen                  |
| _____ | Tripod, Sachler                |
| _____ | Tripod Dolly, Quickset         |
| _____ | Tripod Dolly, Sachler          |
| _____ | XLR Adapter for the Canon XL-1 |
| _____ | Monitor (JVC TM-22U)           |
| _____ | Backpack                       |
| _____ | Grey Basket                    |
| _____ | Gaffer's Tape                  |

## PVOM1 & PVOM2

- | Qty.  | Item                           |
|-------|--------------------------------|
| _____ | PVOM1 XLR-XLR Cable            |
| _____ | PVOM1 3/4" Deck Remote Control |
| _____ | Viewfinder, Hand               |
| _____ | PVOM2 Camera Manual            |
| _____ | PVOM2 Camera Remote Control    |
| _____ | PVOM2 XLR Adapter              |
| _____ | PVOM2 Camera Battery (BP-927)  |

## Additional Equipment

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Staff Entered  
Initials \_\_\_\_\_  
Date \_\_\_\_\_

# MATA COMMUNITY MEDIA

## EQUIPMENT REQUEST FORM

Staff Received  
Initials \_\_\_\_\_  
Date \_\_\_\_\_

PRODUCER: COMPLETE THIS BOX

Today's Date \_\_\_\_\_ Current Time \_\_\_\_\_

Producer/Organization \_\_\_\_\_  
(ORGANIZATIONS MUST BE MEMBERS OF MCM)

Organizational Delegate \_\_\_\_\_

Youth Sponsor \_\_\_\_\_

Phone Home \_\_\_\_\_ Office \_\_\_\_\_

Project Title \_\_\_\_\_

Requested Start Date \_\_\_\_\_ Requested Start Time \_\_\_\_\_

Requested Return Date \_\_\_\_\_ Requested Return Time \_\_\_\_\_

Circle Equipment Needed

Dockable Hi-8	Dockable DV	Viewcam
Canon XL-1	PVOM 1	PVOM2

### CHECK OUT AGREEMENT

I agree to exercise reasonable care in use of the equipment and to at all times keep the equipment in a safe place. I understand that I am responsible for damage to the equipment or materials resulting from misuse, loss, theft or vandalism while the equipment is in my possession or control. I agree to return the equipment at the time stated. I agree to pay MATA Community Media ON DEMAND the cost for repairs or replacement. I agree to pay reasonable attorney's fees and collection costs incurred by MCM in collecting or attempting to collect any sums due under this agreement. I further agree that the intended use of this equipment is to produce the program named above. I will not represent myself as MCM or Time Warner staff while the equipment is in my possession.